



Annual General Meeting

Bristol Parks Forum – 19th October 2024

Current Committee and activities.

- Thank you to Frances, Sarah, Ted, Derek and Kate; plus Rob A-C, Jo from St Andrews and John from Lamplighters Marsh; and Friends of Troopers Hill who run and support our website. Without you the Forum would not have been able to do even half what it has done.
- Thank you to all those that have contributed to their parks and green spaces over the year; and to the Forum by emailing in, talking about your situations, responding to consultations, turning up at meetings etc.
- Activities of the Committee have been reported in the notes of our formal meetings over the year.
- The AGM process has been circulated in advance and seeks to ensure that there is transparency about what is happening.

Approval of Accounts 2023 -2024.

- Presentation of accounts
- Any Questions?
- Show of hands either for or against.

How the voting will work

- In the absence of a Vice Chair – Frances will oversee the election of the Chair. The rest of the vote will be lead without bias or favour by the Current Chair.
- There will be formal votes for the Chair and Vice Chair positions – described later
- There will be a show of hands for Committee members – described later
- A Treasurer and Secretary will be appointed with a show of hands
- The new Committee will take over the running of the Forum from the end of this meeting.
- Only resident led Parks Groups who are members can vote – and only one vote per group, even if there are more than one member present.
- Other groups who are members with an interest in protecting/improving parks or green spaces (including natural spaces and outdoor playgrounds) also have a vote. Eg: AWT, Your Park.
- It is recommended that Cllrs and City Council officials who are not representing parks groups etc do not take part in the voting. If they are representing parks groups the one vote per group requirement applies as above.

Chair and Vice Chair

- Chair – represents the Forum, is the first point of contact for the Council, chairs meetings, responsible for good governance and compliance with good practice. Working with the Committee to achieve what the Forum requires. Can involve resolution of situations where it is not clear what is the way forward. Estimate time per month – 20 – 22 hours.
- Vice Chair –as above, working with the Chair.

Ask the floor for nominations.

Proposer and seconder required

Vote using hands: For – Against - Abstentions

Committee Members

- We need committee members to help run and strengthen the Forum; and move it into the future. A wide range of skills are needed including media experience.
- Being a member is a practical opportunity to seek to influence the future of Bristol's Parks and Green Spaces.
- Work mainly revolves around meetings, and responding to consultations etc with the Chair and Vice Chair. There can be opportunities for working on specific projects, reporting back to the Committee. The time commitment varies depending on what is going on.
- We wish to see committee members from:
 - All types of parks and green spaces
 - All parts of the City of Bristol
 - All ages, beliefs, backgrounds, abilities etc, especially those with protected characteristics.

Ask the floor for nominations. Show of hands For - Against.

Treasurer and Secretary

- Treasurer – managing the financial resources of the Forum; and keeping up to date accounts.
- Secretary – working with the Committee to organise responses to correspondence and general Forum arrangements

Main work ongoing throughout the year. The time commitment varies depending on what is going on.

Ask the Floor for nominations. Secretary could be a job share if necessary.

Show of hands: For – Against - Abstentions

Support the Forum..... Volunteers needed to help with specific roles

- Note taking for meetings – formal and committee – 3 times a year, plus committee meetings every two months or when needed. Committee meetings on Zoom.
- Main Forum meeting organiser, locations, arrangements – usually 3 times a year working with a local group to make arrangements
- Social media account manager – to keep an eye on posts, to post out when we have a message – or wish to support messages.
- Technical/IT support for face to face Forum meetings – usually 3 times a year
- Email Update organiser and distributor – usually 1 to 3 times a month

Support the Forum – Working groups

Could you be part of a working group covering one of the following – parks maintenance issues, funding, planning; and climate and ecological emergencies?

The role involves gathering together a view on a consultation or issue which the Forum could input to (eg: consultations, planning applications etc). The view would be submitted to the Committee for consideration.

Time requirement depends on the situation involved – but work can be at short notice to short deadlines.

A view could be based on your own experience, but would also need to have as wide view as possible of the implications on the variety of parks and green spaces we have in the Forum. The Forum's Vision should also inform a response where appropriate.

Anyone willing to help?

Thank you.