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# Annual General Meeting

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Bristol Parks Forum – 14<sup>th</sup> October 2023

# Current Committee and activities.

- Thank you to Rob, Frances, Sarah, Ted, Derek, and for part of the year Mark Maggs for their contributions. Without you the Forum would have not been able to do even half what it has done.
- Activities of the Committee have been reported in the notes of our formal meetings over the year.
- The AGM process has been circulated in advance and seeks to ensure that there is transparency about what is happening.
- Approval of Accounts 2022 -2023. Show of hands either for or against.

# How the voting will work

- In the absence of a Vice Chair and Secretary – xxxxx will oversee the election of the Chair. The rest of the vote will be lead without bias or favour by the Current Chair.
- There will be formal votes for the Chair and Vice Chair positions
- There will be a show of hands for Secretary, Treasurer and Committee members.
- There will be a round of applause for anyone willing to help the Committee with tasks. They could be on the Committee – or chose not to be.
- The new Committee will take over the running of the Forum from the end of this meeting.
- Attendees are reminded that only resident lead Parks Groups who are members can vote – and only one vote per group. Other groups who are members with an interest in protected/improving parks or green spaces ( including natural spaces and outdoor playgrounds) also have a vote. Eg: AWT, Your Park.
- It is recommended that Cllrs and City Council officials who are not representing parks groups etc do not take part in the voting.

# Formally Elected Representatives

- Chair – representing the Forum, first point of contact for the Council, responsible for good governance, compliance with good practice. Working with the Committee to achieve what the Forum requires. Can involve resolution of situations where it is not clear what is the way forward.
- Vice Chair –as above. In the past we have people with media skills in this role.

Main events preparations for meetings with various parties – but varies depending on what is going on, and the approach to the situation taken. Some chairs are hands on, others hands off and every thing in between. 20 – 22 hours per month.

Call to the floor.

Proposer and seconder

Vote – For – Against - Abstentions

# Other officers

- Secretary – working with the Committee to organise responses to correspondence and general Forum arrangements
- Treasurer – managing the financial resources of the Forum; and keeping up to date accounts.

Main duties relate to committee meetings – but ongoing through out the year. Possibly 2 to 3 hours a month, but it varies depending on what is going on.

Call to the Floor

Show of hands – For - Against.

# Committee Members

- We need committee members to work with the officers to help run and strengthen the Forum; and move it into the future.
- Being a member is a really practical opportunity to seek to influence the future of Bristol's Parks and Green Spaces.
- We call for committee members from:
  - All types of parks and green spaces
  - All parts of the City of Bristol
  - All ages, beliefs, backgrounds, abilities etc, especially those with protected characteristics.

Call to the floor. For - Against.

# Help the Committee.....

- Note taker for meetings – formal and committee – 3 times a year, plus committee meetings either every month – or every two months. Committee meetings on Zoom.
- Main Forum meeting organiser, locations, arrangements – usually 3 times a year
- Twitter/X account manager – as and when
- Technical/IT support for face to face Forum meetings – usually 3 times a year
- Reporter – preparing summaries of consultation, policy and other documents for Committee consideration – as and when
- Email Update organiser and distributor – usually 2 to 3 times a month

Thank you.