

JOB TITLE: Community Park Keepers
GRADE: BG8 (anticipated)
MANAGED BY: Head Gardeners
RESPONSIBLE FOR Assistant Gardeners (Trainees);
 Volunteers as allocated

Purpose of the Job

- To carry out and successfully complete Horticultural, Grounds Maintenance and Nature Conservation Operations, to meet the specifications of grounds maintenance contracts and work programmes to agreed standards.
- To maximise the public's perception of safety and encouraging community use and enjoyment of parks and green spaces.
- The post can operate across a range of sites throughout the city from traditional parks and open green space to woodlands and nature reserves, and the range of work undertaken may vary depending on seasons.

Key Job Outcomes

1. Work as part of a team to carry out horticultural maintenance operations and assist the creation and maintenance of parks and other green spaces such as woodlands and nature conservation areas.
2. Carry out a wide range of horticultural operations, such as planting (including ornamental bedding), pruning, mowing & other horticulture tasks.
3. Carry out practical habitat management including scrub control, hedgerows, and meadow restoration hedge trimming, planting and pruning etc. via mechanical means and hand working.
4. To safely use light and heavy equipment and tools to undertake grounds maintenance and habitat management operations, including the use of hand powered tools i.e. strimmers etc
5. Carry out sports grounds maintenance, including bowling greens, this will include marking out, setting out, erection and dismantling of equipment.
6. Undertake turf maintenance including fine, medium and sports turf and the maintenance of hard surfaces, including landscaping etc.
7. Carry out constructional work i.e hard and soft landscaping, understanding plans & line drawings, within landscape section and / or any other appropriate section of the parks service
8. Develop the grounds maintenance and horticultural skills of Assistant Gardeners and volunteers through delivery of programmes of work.
9. Encourage community involvement, including volunteering, supporting community events, consultation activities and meetings. Enhance the public's

perception of safety in parks, encouraging responsible and considerate park use, reporting incidents of antisocial activities and working with enforcement officers and issuing fixed penalty fines for dog fouling and littering.

This job description sets out the key outcomes required. It does not specify in detail the activities required to achieve these outcomes

General Accountabilities

- A. Be responsible for own safety and not endanger that of colleagues/visitors to the workplace
- B. Work in compliance with the Codes of Conduct, Regulations and policies of the City Council, and its commitment to equal opportunities
- C. Ensure that output and quality of work is of a high standard and complies with current legislation / standards

Name & job title of Manager replaces this piece of text : Peter Wilkinson, Head of Parks

New Job, ^{2nd} Draft JD created on 5th September 2008